



Student initiated projects A TEMPLATE

Student initiated projects

Start Date:

Finish Date:

Taking the initiative in your school

Participation with Purpose

This initiative aims to				
What are we hoping to achieve?				
Who do we need to involve in this initiative?	School management <input type="checkbox"/> School staff <input type="checkbox"/> Board of management <input type="checkbox"/>		Parents <input type="checkbox"/> Other <input type="checkbox"/>	
Has the proposed initiative been discussed with all of these people?				
With whom are we going to work with? How and when?				
How, when, and to whom do we plan on reporting on the outcomes?				
How do we plan on providing feedback to the young people and other participants on the outcomes of the initiative?				

STEPS <i>Each step has a title.</i>	WHAT WILL HAPPEN? <i>Description of the key activities to be undertaken and their purpose.</i>	WHO ARE THE KEY PARTICIPANTS IN THE SCHOOL COMMUNITY FOR EACH ACTIVITY?	BY WHEN? <i>Date by which activity is to be completed</i>
Step 1			
Step 2			
Step 3			
Step 4			

Have you used the Participation Prompts; Planning and Review document (below) to support this planning process?

Space

Provide a safe and inclusive space for young people to form and express their views

- Are the young people affected by this issue involved?
- Are steps taken to ensure that the process is inclusive?
- Do the young people feel safe to express themselves freely in the space?
- Are the young people who are interested in the issue involved?
- Are the young people involved from the start?

Voice

Provide appropriate information and facilitate the young people to form and express their views

- Do the young people have the information they need to form a view?
- Are the young people be given a range of options on how to express themselves?
- Do the young people know to whom their views will be communicated?
- Does the process include opportunities for young people to identify issues that they want to discuss?
- Do the young people know they have a choice about their participation?

Participation Prompts; Planning and Review

Influence

Ensure that young people's views are taken seriously and acted upon, where appropriate

- Are the young people clear about the scope of their influence, (opportunities and limitations)?
- Will young people be given feedback explaining the reasons for decisions taken?
- Will the young people be given an easily accessible summary of their views?
- Do the young people know who the key decision makers involved are?

Audience

Ensure that young people's views are communicated to someone with the responsibility to listen

- Are the right decision-makers involved, i.e. those responsible for decision making on this issue?
- Have these decision makers committed to taking the young people's feedback seriously?
- Is there a process in place to ensure that the young people's voices are given due weight and consideration?
- Are there plans to have the young people involved in presenting their views